

GDPR Permissions and Sharing Information

Dear MADN members,

Thank you for your continued support.

This is a letter to keep you updated about GDPR (General Data Protection Regulation). Many of the regulations regarding data protection have already been in force for some time. Recently these laws became more stringent. We operate with the understanding that, as members, you have given us permission to use your data to manage your subscription and for membership related business.

We will never share your information with third parties.

Insurance is the only area that differs. Our Insurance team liaise with and share your insurance information with the brokers as is necessary to enable us to provide you with insurance.

At MADN we do all we can to ensure your data is safe and only shared on a need-to-know basis. We hold your information online on password protected computers. We share your information among the committee members as is deemed appropriate for the function of running the organisation smoothly. Where hard copy is necessary, this is kept in a secure place and will be destroyed securely after seven years or as is appropriate.

Our printer used to distribute the Mosaic magazine. We have

decided to keep this in-house so distribution, once published, will be through MADN: this removes the need to share your addresses with the publisher. *However: should a committee member be unavailable to distribute, we will share your name and address with the printer in that instance only to ensure the magazine arrives to you on time.

You can request to know all information we hold on you at any time and we will produce this.

We cannot print the Teacher's Listing online and in *Mosaic* magazine without consent. Although we could temporarily use the '**Legitimate Interest**' clause for the magazine, we would still need permission to go forward. We would like to continue to print the Teacher's Listing in future, however. For this we need your express permission. Please see the form below. *You must have current insurance cover to go on the list.

Where you have given MADN permission to use your image, you also have the right to withdraw consent.

You can opt out from any of the above at any time.

Note: we will endeavour to inform you should changes to the above occur.

Please return answers to the questions for our records. With thanks for taking the time to read and answer.

****Please note that, if we do NOT hear from you, we will have to assume that you no longer wish MADN to contact you or to include you in the Teacher's Listing.****

GDPR Permissions

By Post: tear this off and send to MADN 13 Union Street, Norwich NR2 2SL

Email: membership@mosaicdancenetwork.org (to save your time, just write question number then Y or N as your response)

Website: www.mosaicdancenetwork.org

Name

Address

Phone Mobile

Email Website

Teachers: Please state clearly the county and towns where you teach and include your teaching name if appropriate:

.....

Please let us know the following:

1. If you would like your name to be on the Teacher's Listings in *Mosaic* Magazine Yes No
2. If you would like your name to be on the Teacher's Listings on the website Yes No
3. Do you want to be contacted by:
(please tick all that apply) email post phone
4. If you would like your name to be on the useful links page Yes No
5. If you would like your name to be on the MADN BnB hub page Yes No
6. What information do you want made publicly available?
(please tick all that apply)
phone mobile email website address
We do not encourage personal emails as this may open you up to phishing, etc.
7. Any links you think would be of benefit to our members? Yes No
Please state
.....
.....
8. Do you want to be kept informed of MADN updates and events? Yes No
9. Should we have a newsletter, would you like to subscribe to it? Yes No
10. Are you happy to be contacted for marketing purposes? Yes No
11. Any other information you would like to share with us:
Please state
.....
.....